

Mark the surface where the base is to be mounted (Fig. 1). Drill a hole (Fig 2) to the required depth for the fastener* that is used. (Vacuuming out the holes of any dust will help the fastener to be easily placed in the hole.) It is sometimes easier to drill the first hole, insert the fastener and tighten the base down with just one fastener (fig 3). This will keep the base from moving and will keep the drill bit from running off center (Fig 4).



Fig. 1



Fig. 2

Once this is done, drill the three other existing holes and firmly tighten down base. Make sure the fasteners do not protrude above the top surface of the base (Fig 5). Place the stainless steel cover plate on top of the bottom mounting plate and screw down the alignment washer with the 2 screws provided (Fig 7). The alignment washer will keep the stainless column centered and also keep it from rotating



Fig. 3



Fig. 4



Fig.5



Fig.6

* Please note: This base can be fastened with either 4 x 3/8"/10mm or 4 x 12mm/1/2" counter sunk fasteners. Because different material require different fasteners, please seek the advice of a qualified professional when mounting to make sure the base is safely secured.

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Tighten the shorter end of the long threaded rod into the threaded hole in the bottom mounting plate (Fig 8). Tighten the rod firmly with vise grip or channel lock type pliers (Fig 9).



Fig. 8

Take the column and align the 2 tabs of the alignment washer with the 2 slots in the column (Fig 10). NOTE- Make sure the tabs are in the slot. Next, take the mounting plate and insert the rod through the center hole. Align the 2 tabs underneath the mounting plate with the 2 slots in the column (Fig 11). This might be hard to see, so make sure the tabs are in the slot. While still holding onto the mounting plate, hand tighten the nut to the threaded bolt. Note: if the tabs are difficult to get into the slots leave them for now and go to step.

→
Fig 11



Fig.10



Fig.7



Fig.9



→
Fig.12



Use the supplied tool to firmly tighten the nut (Fig 12). It is highly advisable to use a ratchet socket if the proper tightness can not achieved with supplied tool. If the tabs do not initially slip into the slots, lightly tighten the nut enough allow some movement, so the tabs and the slots can be properly lined up. When they are aligned, tighten the nut some more and lightly jiggle the column or the mounting plate. The tabs will pop in the slots. Now tighten firmly. The base should be firm. If there is movement check to make sure the top nut is firmly tightened, the tabs are fully inserted into the slots and the fasteners are well tightened into the floor.